



**Government Of West Bengal**  
**Office Of The Divisional Fire Officer, Paschim Bardhaman**  
**West Bengal Fire & Emergency Services**  
**Asansol Fire Station, G.T. Road, P.O.-Asansol,**  
**P.S.-Asansol(South), Pin :- 713301**

Memo no.:IND/WB/FES/20182019/46169

Date: 28-09-2023

**From:**

**Divisional Fire Officer, Paschim Bardhaman**  
**West Bengal Fire & Emergency Services**

**To: Hemssheela Model School, under Hemchandra Sheelabati Memorial Educational Trust.**

**Holding no. 96/N, Ward no. 22, J.N.Avenue, C - Zone, Durgapur Steel Town Ship, Mouza Faridpur, C.S Plot no. 3685(P), J.L no. 74, P.S Durgapur, Dist. Paschim Bardhaman, Pin - 713214.**

**Sub: Renewal of Fire Safety Certificate for existing operational Educational occupancy comprising G+3 storied School building, G+2 storied School building and Single storied Auditorium building under the name and style as Hemssheela Model School, under Hemchandra Sheelabati Memorial Educational Trust; at Holding no. 96/N, Ward no. 22, J.N.Avenue, C - Zone, Durgapur Steel Town Ship, Mouza Faridpur, C.S Plot no. 3685(P), J.L no. 74, P.S Durgapur, Dist. Paschim Bardhaman, Pin - 713214.**

This is in reference to your application no. 0125191229100137 dated 04-09-2023 regarding the Renewal of Fire Safety Certificate for existing operational Educational occupancy comprising G+3 storied School building, G+2 storied School building and Single storied Auditorium building under the name and style as Hemssheela Model School, under Hemchandra Sheelabati Memorial Educational Trust; at Holding no. 96/N, Ward no. 22, J.N.Avenue, C - Zone, Durgapur Steel Town Ship, Mouza Faridpur, C.S Plot no. 3685(P), J.L no. 74, P.S Durgapur, Dist. Paschim Bardhaman, Pin - 713214.

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

**Recommendation:**

1. Maintenance/checking testing of all fire safety installations shall be checked time to time.
2. Any nominated officer of this Department shall enter and inspect the building at any time between sunrise to sunset for ascertaining the contravention if any of Fire Prevention and Fire Safety Measures.
3. Good House keeping should always be maintained.

4. Mock Drill must be performed twice in a year and recorded properly.
5. Driveway must be free of any type of obstruction for easy movement of Fire Appliances.
6. No parking will be allowed on the Driveway.
7. The interior finish decoration of the building shall be made with low flame spread material confirming to the I.S. Specification.
8. To eliminate risk of fire hazards, good house-keeping both for inside and outside of the buildings shall be strictly maintained.
9. Existing Electrical wiring of the whole industry shall have to be carefully checked for any wear and tear in them, particularly lines above false ceiling and ducts.
10. The notice of Fire Fighting and Evacuation from the building shall be prepared and displayed at all vulnerable areas of the site.
11. The employees and security staffs shall be conversant with installed Fire Fighting Equipments of the building and to operate in the event of Fire and Testing.
12. Mock Fire practice and Evacuation Drill shall be performed periodically with participants of all the occupants of the industry.
13. A crew of trained Fire Man under an experience officer shall be maintained round the clock for safety of the industry.
14. First-Aid Fire Fighting system shall be provided as per I.S. specification.
15. Arrangement shall have to be made for regular checking, testing and maintenance of all the fire fighting installation in the industry to keep them in perfectly good working condition at all the times.
16. If required the old lines shall have to be replaced with new lines, the cable shall always be laid in M.S. conduit pipes continuously bonded with the earth.
17. Electrical ducts shall be sealed vertically and horizontally at each floor level by fire resisting materials.
18. The Fire Safety Audit is to be conducted in a regular interval and to be recorded in the fire prevention maintenance register.
19. Violation of any recommendations which issued from this office previously this fire safety certificate shall be treated as cancelled and no renewal would be made.
20. This Renewal of Fire Safety Certificate is valid for three years as per existing Govt. Notification and has to be renewed in due time.

Signature valid

Digitally Signed,  
Name: SHUVRANU CHAKRAVARTY  
Date: 29-Sep-2022 11:46  
Reason: Approved  
Location: West Bengal

Divisional Fire Officer (Member Convenor),  
Paschim Bardhaman  
West Bengal Fire & Emergency Services